



11 September 2019

## NOTICE OF MEETING

A meeting of the **ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP - MANAGEMENT COMMITTEE** will be held in the **MARRIAGE ROOM, HELENSBURGH CIVIC CENTRE** on **WEDNESDAY, 18 SEPTEMBER 2019** at **10:00 AM**, which you are requested to attend.

### AGENDA

1. **WELCOME AND APOLOGIES (CHAIR)**
2. **ACTIONS FROM MEETING HELD ON THE 26TH JUNE 2019 (Pages 3 - 8)**
3. **UPDATE FROM AREA COMMUNITY PLANNING GROUP, SHONA BARTON - AREA COMMITTEE MANAGER (Pages 9 - 14)**
4. **UPDATE FROM NATIONAL COMMUNITY PLANNING IMPROVEMENT BOARD - RONA GOLD, COMMUNITY PLANNING MANAGER (Pages 15 - 22)**
5. **CPP FULL PARTNERSHIP - FREQUENCY OF MEETINGS - RONA GOLD, COMMUNITY PLANNING MANAGER (Pages 23 - 24)**
6. **PROGRESS ON PLACE STANDARD ENGAGEMENT - SAMANTHA SOMERS, COMMUNITY PLANNING OFFICER**
7. **OUTCOME 3: MAXIMISING SKILLS, EDUCATION AND LEARNING FOR ALL - A REFRESH OF THE PRIORITIES - KIRSTEEN MURRAY, THIRD SECTOR INTERFACE (Pages 25 - 26)**
8. **OUTCOME 4: CHILDREN AND YOUNG PEOPLE - CHILDREN'S RIGHTS AND THE ROLE OF THE CPP - RONA GOLD, COMMUNITY PLANNING MANAGER (Pages 27 - 30)**
9. **CHILD POVERTY UPDATE (VERBAL) - RONA GOLD, COMMUNITY PLANNING MANAGER**
10. **POLICE SCOTLAND - CONSULTATION ON POLICE PRIORITIES - RONA GOLD, COMMUNITY PLANNING MANAGER (Pages 31 - 36)**
11. **ENGAGEMENT - RONA GOLD, COMMUNITY PLANNING MANAGER**

This page is intentionally left blank

**RECORD and ACTIONS of MEETING of ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP - MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD on WEDNESDAY, 26 JUNE 2019**

<b>Present:</b>	Paul Devlin, Scottish Fire and Rescue Service (Chair)
Anthony Standing, Skills Development Scotland	Alex Taylor, Health and Social Care Partnership
Kirsteen Murray, Argyll & Bute TSI	Brian Gibson, Police Scotland
Alison McGrory, NHS Highland	Ian Brodie, Vice Chair of MAKI Community Planning Group
John Paterson, Police Scotland	Anne Paterson, Argyll & Bute Council
Pippa Milne, Argyll & Bute Council	Shona Barton, Argyll & Bute Council
Cleland Sneddon, Argyll & Bute Council	Cameron Garrett, Member of Scottish Youth Parliament
Catherine Russell, Chair of B&C Community Planning Group	Yasmin Bowden, Member of Scottish Youth Parliament
Roanna Clark, Argyll & Bute Council	Andrew Campbell, Scottish Natural Heritage
Aileen Morton, Leader of Argyll & Bute Council	Morag Goodfellow, HIE
Pippa Milne, Argyll & Bute Council	Stuart Green, Argyll and Bute Council
Laurence Slavin, Argyll & Bute Council	Mark Benton, Scottish Ambulance Service
Jane Jarvie, Argyll & Bute Council	Mandy Sheridan, Health & Social Care Partnership
Judy Orr, Health & Social Care Partnership	Samantha Campbell, Health and Social Care Partnership
Morag Brown, Argyll & Bute Council	Sally Amor, Health and Social Care Partnership (by telephone)
Samantha Somers, Argyll & Bute Council	Nicola Reaney, Argyll & Bute Council

## 1. WELCOME, APOLOGIES AND CHANGES IN MEMBERSHIP, PAUL DEVLIN

Apologies were received from :-

Rona Gold, Argyll & Bute Council  
 Andy Buntin, Argyll & Bute Council  
 Stuart McLean, H&L Community Planning Group  
 Joanna MacDonald, Health & Social Care Partnership  
 Stuart Mearns, Loch Lomond & the Trossachs National Park

Paul Devlin has taken over as Chair and all attendees were welcomed and a special welcome was given to new members. Thanks were given to Hazel Hendren for her exceptional work in her tenure as Chair and Paul wished her well in her new role.

The vacant Vice Chair role will be taken by John Paterson, as nominated by Cleland Sneddon, and agreed by the committee.

The CPP Welcome pack includes a new buddy system for new members. Members were encouraged to offer their services in this. Cleland will buddy Martin Jones, Paul will act as buddy to John and Anthony will act as buddy to Liz Dean. Paul will also introduce buddy support for the MYSP attendees.

**Action - List of new members and buddies, and remaining vacancies / buddies to be circulated after the meeting.**

## **2. RECORD AND ACTIONS FROM PREVIOUS MEETING, SAMANTHA SOMERS**

The last meeting was the Full Partnership in March 2019. The last minutes from November 2018 were accepted as accurate.

The actions were reviewed as follows:-

Road Traffic Closures – Brian advised the group have met and this is still ongoing. Gillian Gardiner is currently seconded and there are now 2 structured groups relating to Outcome 6. Andrew advised on Easter Sunday Traffic Scotland reported the A85 closed in both directions at 9am with no further update provided, yet the road was closed all day. He felt that Transport Scotland needed to be spoken to rectify this as it is unacceptable to have total road closures with no further info.

Brain discussed the challenges regarding what information goes out and how this can be improved and he is happy to discuss his again with Transport Scotland, however, there are legal implications regarding this. Road deaths or road closures are reported from the Police with a potential timescale of road closure yet there are still extensive periods of time when a road must be closed to allow emergency services access and investigations to be completed if required.

Paul and Rona were involved in a meeting with Tom Bissett, Jacobs for Traffic Scotland, regarding traffic infrastructure in Argyll & Bute.

**Action – Circulate and share with the CPP a note of the meeting between Jacobs, Paul Devlin and Rona Gold once received.**

Cleland advised the action regarding overnight trunk closures is complete.

**Action – Any further impact evidence on road closures should be provided to Pippa Milne to include as evidence to those looking at the Rest and Be Thankful.**

**Action - The action regarding DWP Rural Strategy, DWP and TSI discussions regarding volunteering and the labour market strategy are ongoing.**

Amendments to the CPP Annual report are complete.

Strachur Hub presented to the CPP Full Partnership in March therefore action is complete. Paul said he had greatly enjoyed the input at the CPP Full Partnership by Strachur Hub, including the tai chi.

Rural Watch information has been included in the CPP bulletin and action is complete.

It was noted that OLI CPG has circulated lots of information on this and it was included in the CPP Bulletin so action is complete.

Cleland provided a further update on the Local Governance Review advising that the Scottish Government has now published consultation on Phase 1 - Democracy matters and Phase 2 - Consultation with local sector leaders and public bodies. CPP had agreed the response that was submitted. Conclusions are in the consultation document and these are available on the Scottish Government website (including an easy read version). The Cabinet Secretary issued a statement that indicated the Scottish Government will take time to reflect on feedback received and the Local Democracy Bill may now be referred into the next Parliamentary term. There has also been dialogue with COSLA around “functional empowerment” (permissibility of thinking about new forms of public bodies).

Ideas and suggestions will be thought about over the summer. Cleland noted that this is an important piece of work.

**3. CHILD POVERTY ACTION PLAN, PRESENTATION BY JUDY ORR AND MANDY SHERIDAN**

A report is going to the meeting of Argyll and Bute Council on the 27<sup>th</sup> June for formal approval. It is a legal requirement of the Child Poverty Scotland Act to produce a joint plan with the local authority and health board. This is reviewed annually.

Judy and Mandy spoke to the report and advised the Committee of the priority areas of the plan, the local challenges in Argyll and Bute and the partners involved in putting together the plan. There is a desire to strengthen the involvement and input of partners moving forward in the delivery stage.

Discussion was held on the third sector commissioning process and the restriction of one year budgets on this process.

It was felt that the Child Poverty Action Plan fed into a number of the outcomes and that the quarterly Outcome Lead meetings should consider the plan and how actions are being taken forward within the CPP.

**Action – Progress on Child Poverty Action Plan to be standing agenda item for Outcome Leads meetings.**

Andrew Campbell asked for clarification on a point in the plan that notes 24% of employees are on receipt of less than minimum wage.

**Action - Judy will check source of data and come back to the partnership.**

**4. PRESENTATION FROM MEMBERS OF THE SCOTTISH YOUTH PARLIAMENT, CAMERON GARRETT AND YASMINE BOWDEN**

Cameron and Yasmine gave a presentation outlining the role and focus areas of MSYPs.

Discussion was had on how MSYPs can affect the Scottish Parliament and it was noted that there were opportunities for joint collaboration between the CPP and MSYPs to move forward matters of importance to the area.

A question was asked on how the CPP can best engage with young people and social media and the local youth forums were encouraged to be utilised by partners to engage with young people. The MSYPs are happy to publish any relevant CPP matters on their social media pages.

Paul thanked Cameron and Yasmine for the presentation and highlighted the value of them being part of the CPP.

**Action: Ensure CPP members have the email addresses of the MSYPs for any social media publications**

**5. DELIVERING THE ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN**

**a. CPP Annual Report 2019-20 and Annual Performance Information**

The recommendations in the report were agreed subject to the following amendments:

- Outcome 1 – broaden the case study on Islay to be about enhancing tourism more widely
- Move the Islay logistics study to Outcome 2
- Include an update on the roll out of rural broadband in Outcome 2
- Include STEM opportunities through Digital learning to Outcome 3
- Include alternative pathways for young people in Outcome 3
- Move workforce planning to Outcome 4
- Include Health and Wellbeing Network in Outcome 5
- Include Equalities in Outcome 5
- Include Social Prescribing in Outcome 5

It was noted that some of the data measures were now obsolete and that partners would be invited to a data meeting to review these.

### **Action – Case studies to be with Samantha by the end of July**

#### **b. ABOIP Delivery Plan Priorities for 2019-2020**

Action plans have been agreed by outcome leads and an outcome lead meeting will follow the main committee meeting.

The key issues across the outcomes were discussed. Kirsteen noted that the TSI are already committed to leading Argyll & Bute Volunteer Strategy and requested that this be added to the actions within Outcome 3.

#### **c. Mid Year Population Estimates, Jane Jarvie**

Jane spoke to the report which showed that the population of Argyll and Bute was still declining. There was discussion on net migration and the impact of this. Councillor Morton is engaging with other local authorities in the west coast of Scotland and spoke of a ministerial taskforce on population challenges which we will engage with.

Discussion was had on budgets, population demographics and the ratio of working age people to older people.

### **6. NATIONAL COMMUNITY PLANNING BOARD UPDATE, PAUL DEVLIN**

Paul met yesterday with Amanda Coulthard who sits on the Community Planning Improvement Board to better understand their remit. It was noted that the Board intend to visit Community Planning Committees across the country over the next few months to see how CPPs work. Paul felt that we were in a strong position for these visits following the recent self-assessment process and are able to demonstrate areas of collaboration.

### **7. UPDATE FROM AREA COMMUNITY PLANNING GROUPS, SHONA BARTON**

Highlights were given from the four Area Community Planning Groups held in February and May this year. There have been changes in personnel in two of the areas with Cathleen Russell taking on the role of Chair in Bute and Cowal, with Willie Lynch as Vice Chair and John Fleming has taken on the role of Chair in Oban, Lorn and the Isles.

In respect of the concern raised by the MAKI group regarding the HSCP locality models, Alison McGrory advised that the move to align the HSCP locality areas with the Council / Community Planning locality areas had been the decision of the Integrated Joint Board

following consultation and a workshop with stakeholders. The new 4 area model was felt to be a better use of resource for all partners involved in the HSCP locality groups. Kirsteen reported that it had become clear through this process that there was a misunderstanding on the remit and statutory basis for Locality Planning groups. This has been addressed by the formation of a strategic engagement advisory group which has a framework for engagement which should strengthen the engagement between communities and the Health and Social Care Partnership.

There was a concern from the Oban, Lorn and the Isles ACPG with regards to response times to the community of Dalavich and whether volunteers could be trained to use the equipment. Paul advised that there is a 35 minute minimum response time to this area. Whilst there is a national review by the Scottish Fire and Rescue Service on the placement of stations, Paul had concerns over whether a volunteer fire station was viable in this area but is happy to engage with the community further if required.

### **8. ENCOURAGING PUBLIC ENGAGEMENT, JANE JARVIE**

Following the CPP Full Partnership where collective engagement was discussed, Jane felt that there was a need for us as partners to get the most out of those we consult with as they are often the same people. It was noted that a common complaint was that communities contributed to consultations yet did not receive feedback on results or actions of the consultations.

Discussion was held on engaging with young people through the youth forums and schools and it was agreed that organisations could provide information following any public engagement to Jane to be published on the ABplace2b website.

### **10. BEST VALUE AUDIT, CLELAND SNEDDON**

Cleland advised that Argyll and Bute Council are going through a Best Value 3 audit this year. He advised that all partners will be involved and requested that everyone start thinking of examples of “community planning in action” and how we improve outcomes for our communities. It is anticipated that Audit Scotland will be conducting their visits in October.

Cleland invited partners who wished more detail on the process to contact Stuart Green who can provide more information on how to prepare. Once the programme for the audit is known, contact will be made with those who are involved and assistance provided in preparing for that engagement.

### **11. ASSISTING OUR REFUGEES BACK INTO EMPLOYMENT.**

Morag reminded the CPP Management Committee of the multi-agency Refugee Resettlement Group which was set up in August 2015 and continues to meet quarterly and has a major impact on refugees in Rothesay.

A video was shown highlighting the positive impact of the refugee resettlement in Rothesay and highlighted the support provided to Bachar Helmi who used the support offered by the group and via Business Gateway to set up his own bakery in Rothesay which won an award recently for Scottish bakery of the year.

Morag encouraged partners to contact herself if the videos could be used by partners to highlight the good work happening on Rothesay.

**12. ADVERSE CHILDHOOD EXPERIENCES (ACES) UPDATE, PRESENTATION FROM SAMANTHA CAMPBELL AND SALLY AMOR,**

Sally was unable to join the video conference so Samantha Campbell led the presentation which asked the question of how Adverse Childhood Experiences (ACEs) informed the work of the CPP in Argyll and Bute.

The presentation provided details of what ACEs were and the need for emotional resilience to counteract the effects of these experiences. It was noted that the Health and Social Care Partnership had recently received a grant for a study to look at the effect of ACEs in the area, highlight the gap areas and increase the awareness of ACEs in both the public and professionals.

It was felt that this was a piece of work which fed into a number of outcome areas and would be picked up in Outcome Lead meetings.

**13. ACTION SUMMARY AND CLOSE**

Paul reemphasised his thanks for the work by Rona, Samantha and the CPP team for such an engaging day at the Full Partnership in Dunoon, and thanked those attending today for their time.

Thanks were given to Shirley MacLeod for her huge contribution to the CPP, in particular the Area Community Planning Groups, and wished her all the best for her future in retirement.

**14. DATE OF NEXT MEETING**

The next CPP Management Committee meeting is to be held on Wednesday 18<sup>th</sup> September in the Marriage Room, Civic Centre, Helensburgh.

**Management Committee****Date: 18 September 2019****Agenda Item:**

---

**Area Community Planning Groups****1. Purpose**

This paper presents key matters arising during the Area Community Planning Group meetings held in August 2019. These meetings looked at a range of local and strategic matters in respect of the outcomes within the Argyll and Bute Outcome Improvement Plan.

**2. Recommendations**

The Management Committee is asked to:

- a) Note the Highlights detailed at 4.0, and,
- b) Action an appropriate response to the concerns raised by the Mid Argyll, Kintyre and the Islands CPG in relation to action MAK112, specifically the difficulty in obtaining information around the outstanding speed surveys – particularly from the Council department with responsibility for carrying these out.

**3.0 Background**

There are four Area Community Planning Groups, one in each of the Council's administrative areas (Bute and Cowal; Mid Argyll, Kintyre and the Islands; Helensburgh and Lomond; and Oban Lorn and the Isles). In accordance with decisions made by the Management Committee in June 2017 the groups are supported by staff from the community planning and community development team in all areas, with administrative and governance support for meetings provided by the Committee Services team in Bute and Cowal, Mid Argyll, Kintyre & the Islands and Oban Lorn & The Isles, and by Scottish Fire and Rescue and Police Scotland in Helensburgh and Lomond.

Area Community Planning Groups meet quarterly to discuss issues of importance relevant to the delivery of the Local Outcome Improvement Plan (LOIP) at a local level.

## 4.0 Highlights

All groups considered:

- The Management Committee update,
- Update on Place Standard Consultation, and
- the Area Community Planning Action Plan – Tracker

Highlights from specific meetings were as follows:

### **Bute & Cowal**

Alison McKerracher, Locality Manager Cowal & Bute, Argyll & Bute HSCP, updated the Group on the developments at Cowal Community Hospital. The Group heard that interviews for doctors were scheduled for the end of August 2019 and that a bed modelling exercise is being explored. The Group further noted that the first meetings of the new Locality Planning Groups (LPGs) had been held in June.

Ann Campbell, Dunoon Area Alliance, highlighted that in June various agencies were involved in an informal networking event in Dunoon and that a cycling initiative was being developed. The Group noted that on 21 August 2019 at the Queens Hall an event looking at the results of research into outdoor activity spaces in Dunoon would be held.

Ms Campbell also outlined the work of two recently established groups, Dunoon in Bloom and Dunoon and Cowal Coworks. Dunoon in Bloom had been established to develop a rose garden, while Dunoon and Cowal Coworks, had been set-up to research the needs of freelance workers, home based enterprises and micro enterprises. It is hoped that this project may assist in reversing the de-population of the local area.

Under the item on Community Focus, the Group heard from Peter Baxter, Benmore Botanic Garden. Mr Baxter highlighted the importance of the extensive native and international plant collections and how these were a major tourist attraction within Cowal.

There were also a number of interesting presentations including from Colin McMillian concerning a social enterprise accelerator programme called LaunchMe and from Dunoon Grammar School.

The Pupils delivered a presentation showcasing the school's visit to Costa Rica for a month where they were heavily involved in many tasks such as assisting locals with conservation work with leatherback turtles. The pupils also assisted a local primary school by redecorating some classrooms. The pupils explained how this work was

both physically demanding and rewarding as it left behind a lasting, positive impact on the area and how the experience and skills learnt helped boost their confidence and resilience.

### **Helensburgh & Lomond**

Department for Work & pensions advised that they would soon be starting an Employability Hub in Helensburgh and that they would be looking for local employers to become part of mentoring circles for young people aged 16 to 24.

Helensburgh Youth Forum spoke to the fact that their national campaign for the coming year was on environmental protection. The Big Day Out is scheduled for Tuesday 13th August with 100 young people across Argyll and Bute planned to attend.

Garelohead Station Trust advised that they had now gained charitable status as a registered SCIO and that funding had been secured towards redevelopment of the building which will hopefully start next year. They also gave an update on various activities that had been provided by the Trust including Walk Leader Training, ASIST training and bike maintenance.

Plastic Free Helensburgh gave a presentation outlining the work and ambition of the newly formed Plastic Free Helensburgh group. Kirsty Moyes, Community Development Officer, is working with the group.

### **Mid Argyll, Kintyre and the Islands**

The meeting was held in the Inveraray Inn with video conference links in place with the Burnet Building, Campbeltown and the Service Point, Islay.

The current Chair, Andy Buntin, had reached the end of his current term as Chair and the Group was asked to consider a new appointment. It was agreed that Ian Brodie, East Kintyre Community Council would take on the position for a period of 2 years and Andy Buntin was appointed as Vice-Chair for a period of 1 year to allow a smooth transition. A training session will be organised for Ian prior to him taking the Chair at the next meeting of the Group.

The highlight report from the Management Committee was noted and in particular the feedback in relation to the operation of the Locality Planning Groups. It was agreed that a report would be requested after a year of the operation of these groups to see how the processes are working and to have feedback on the communication in general.

The Group considered the update on the progress of the Area Action Plan and noted that they would like to see a bit more detail in future reports around what has been done in terms of each action. It was noted that in relation to action MAKI12 there had been difficulty in obtaining information around the outstanding speed surveys –

particularly from the Council department with responsibility for carrying these out. It was agreed that this would be highlighted to the Management Committee with a view to understanding what these difficulties were.

The Group also heard a number of interesting presentations from Lucy Sumsion (National Farmers Union Scotland), Jonathan Hart (Maritime and Coastguard Agency) and Mid Argyll Youth Forum.

Concerns were raised by the Group over the lack of attendance at the meeting by partners and also the reliability of the video conferencing equipment with those in the remote locations commenting that it was difficult to play a full part in the meeting. The Area Committee Manager agreed to look at future arrangements and venues for the meetings and to see what could be done to improve the connections available.

### **Oban, Lorn and the Isles**

Although it was a quieter meeting in terms of attendance than normal (possibly due to the schools still being on holiday) there was still good discussion at the meeting and information sharing from the partners present.

Matters discussed of note for the Management Committee are in regard to road closures with an outcome being taken for the Road Policing Unit to look at ways to increase the public awareness about the timescales that can often be involved following an RTC.

A request was made to Scottish Water to extend their camper van waste water disposal pilot into the Oban, Lorn & the Isles area and; the Group had a first look at project work being undertaken and in the planning for active travel projects in the OLI area, it being agreed to continue this to the next meeting when increased attendance was anticipated.

In terms of local participation the Group received a very informative presentation from Eleanor MacKinnon of the Rockfield Community Centre advising that the centre is on track to reach their targeted £3m in funding and highlighting the positive social and economic impact that the centre has had since the trust took ownership in May 2015.

### **4.1 Further Actions**

It is requested that the Management Committee action an appropriate response to the concerns raised by the Mid Argyll, Kintyre and the Islands CPG in relation to action MAKI12, specifically the difficulty in obtaining information around the outstanding speed surveys – particularly from the Council department with responsibility for carrying these out.

## 5.0 Implications

Strategic Implications	Meetings of the Area Community Planning Group held in August covered various Outcomes.
Consultations	No prior circulation of this report.
Resources	No direct resource implications however consideration of the issues raised and following courses of action may have a knock on effect on finance and/or staff resource
Prevention	Contributes to the prevention agenda
Equalities	Contributes toward reducing inequalities

For More Information:

Stuart McLean, Area Committee Manager, [stuart.mclean@argyll-bute.gov.uk](mailto:stuart.mclean@argyll-bute.gov.uk)

**References:** n/a

**Appendices:** n/a

This page is intentionally left blank

The Community Planning Improvement Board (CPIB) was established at national level to support Community Planning Partnerships to deliver their statutory duties.

The recently refreshed board has made a commitment to work with CPPs to understand what works, share best practice, define challenges and identify the supports and innovation needed to make community planning work more effectively for, and with, local communities.

- Please note the workstreams of the board and the key leads for each.
- Please contact the Board with information on best practice, or challenges by e-mailing: [Emily.Lynch@improvementservice.org.uk](mailto:Emily.Lynch@improvementservice.org.uk) or [Rona.Gold@argyll-bute.gov.uk](mailto:Rona.Gold@argyll-bute.gov.uk)

The boards work programme for 2019-2021 has been designed to support improvement in community planning. A draft work programme is attached.

There are six work-streams, each of which is being led by a CPIB member:

1. Strengthened leadership and influence (***DCC Malcolm Graham, Police Scotland***)
2. Innovative approaches to joint planning, service design and resourcing (***James Russell, Skills Development Scotland***)
3. Community participation, particularly hard to reach groups, vulnerable and communities of interest (***Ella Simpson, EVOC***)
4. Effective decision making and good governance (***David Martin, SOLACE***)
5. Availability of high-quality local data and insights to support decision making (***Phil Couser, NHS NSS and Gerry McLaughlin, NHS Health Scotland***)
6. Supporting innovation, improvement and sharing best practice (***Sarah Gadsden, Improvement Service***)

It is anticipated that a community planning review will be undertaken by Scottish Government under an 'improvement' banner aligned to the CPIB work-streams.



## 1. Strengthened leadership and influence at local Community Planning Partnership level (DCC Malcolm Graham, Police Scotland)

We will support partnerships to address leadership challenges and strengthen their approaches to collective leadership. We will bring together and share evidence of what is working well in Community Planning leadership and the barriers local partners/partnerships face in order to influence policy and practice, and target improvement support.

Activity	Lead Responsibility	Contribution	Support or resource needed	Timescale	Links to other Workstrands
<p><b>1. Evidencing Good Practice in Collective Leadership</b></p> <p>a. We will gather examples from Police Scotland colleagues involved in Community Planning of where Community Planning is working well and delivering a positive impact, allowing a focus on good practice in collective leadership</p> <p>b. Examples gathered, along with resources that can be used by CPPs/CP partners to strengthen leadership, will be shared widely with CP stakeholders via the Community Planning Network and Community Planning in Scotland Website, and learning will be used to inform the Community Planning improvement programme</p>	Police Scotland			Nov 19  Mar 20	6.2; 6.3
<p><b>2. Promoting Leadership within National Partner Agencies</b></p> <p>We will carry out an exercise with Police Scotland colleagues to examine the role of Police Scotland as a Community Planning partner. We will explore how direction and leadership in relation to Community Planning has been cascaded throughout the organisation and what difference this has made to agendas, discussions and resourcing. We will explore the experiences and expectations of Police Scotland colleagues involved in Community Planning in order to understand the factors driving and influencing positive results, what their role and responsibilities were in relation to this, and what would best support/enable them to fulfil their responsibilities.</p>	Police Scotland			Aug 19	3.1; 4.1; 6.3
<p><b>3. Wider System Leadership</b></p> <p>Leading beyond Community planning to the wider system, we will utilise the influence and networks of CPIB board members to inform and influence the future shape and route of Public Health, particularly the work being undertaken on exploring a whole system approach to public health</p>	Police Scotland	SOLACE; IS; SFRS; NSS; HS; IJB;		Ongoing	5.1; 6.5
<p><b>4. Alignment between National Policy Agenda &amp; Community Planning</b></p> <p>We will gather evidence from Community Planning managers in relation to engagement and influence on national policy to understand how well the national policy agenda landscape currently fits with and supports the Community Planning Agenda.</p>	Community Planning Managers			Nov 19	4.1; 6.4



## 2. Community participation, particularly for the most vulnerable of communities (Ella Simpson, EVOC)

We will bring together and share evidence of what is working well in community participation and the barriers local partnerships face in order to influence policy and practice, and target innovation and improvement support where they are most needed.

Activity	Lead Responsibility	Contribution	Support or resource needed	Timescale	Links to other Workstrands
<b>1. Evidencing Good Practice in Community Participation</b> We will seek examples of best practice in approaches to empowerment and participation, from up to 4 (10%) of CPPs. We will work with organisations with expertise in this area to gather evidence and make connections e.g. SCDC, Scottish Community Alliance, Community Empowerment Advisory Group (CEAG); Scottish Government's Open Government Citizen Empowerment strand	EVOC	TSIs; CP Boards	To be negotiated	Nov 2019	6.3
<b>2. Defining 'What Good Looks Like'</b> We will define "what good looks like" in relation to effective approaches to empowerment and participation, particularly for the most vulnerable communities.	EVOC	CPIB; Scot Gov		Nov 2019	3.3
<b>3. Identifying and targeting Improvement Support</b> We will survey CPPs/TSIs to consider what support would be welcome and effective, and feed into and inform the CP Improvement Programme being developed under Work strand 6?	EVOC	CPIB; TSIs		Mar 2020	6.2
<b>4. Evaluating approaches to Community Participation</b> We will consider existing evaluation tools for community participation and make recommendations	EVOC	CPIB; TSIs		Mar 2020	6.3



### 3. Effective decision making and good governance (David Martin, SOLACE)

We will bring together and share evidence on the barriers and good practice in governance arrangements to influence policy and practice, and to target improvement support. We will demonstrate leadership in promoting the wider system change relating to the governing structures of public service delivery required to allow CPPs to drive the local design of service to improve outcomes for communities.

Activity	Lead Responsibility	Contribution	Support or resource needed	Timescale	Links to other Workstrands
<p><b>1. What's working: Evidencing where Community Planning has made a difference</b></p> <p>a. We will carry out a survey with SOLACE members to gather examples of real change that would not have happened without Community Planning and explore the governance and decision-making structures important in facilitating this. We will also explore the factors blocking change and potential levers that could strengthen local Community Planning.</p> <p>b. Examples gathered will be shared widely with CP stakeholders via the Community Planning Network and Community Planning in Scotland Website, and learning will be used to inform the Community Planning improvement programme</p>	SOLACE		IS	Aug 19  Nov 19	6.2; 6.3
<p><b>2. Multi-Agency Working and supporting National Agencies to play into the Community Planning environment</b></p> <p>a. We will undertake an evidence gathering exercise with Scottish Enterprise colleagues to explore the role they play in Community Planning and examine how existing accountability structures are being used to support them to meet their duties under the CE Act. We will identify the factors that drive and influence effective decision making/good governance within Community Planning partnerships and capture any examples of step change/major improvement which were achieved as a result of this.</p> <p>b. We will share examples/resources that can be used by CPPs to improve/develop effective decision making/good governance via the CP Network and CP in Scotland Website</p> <p>c. Using the evidence gathering template developed through this work, we will expand the approach to other national agencies, or with a sample of specific CPPs</p>	SE	Police Scotland; SFRS	IS	Aug 19  Nov 19  Mar 20	1.2; 4.1  6.3
<p><b>3. Strengthening Accountability to Communities</b></p> <p>a. We will work with Community Planning stakeholders to identify and support a test of change designed to build community capacity in relation to their role in local scrutiny and holding the partnership to account.</p>	SOLACE	CP Managers	IS	Nov (TOC identified)	2.2



#### 4. Innovative approaches to joint planning, service design and resourcing (James Russell, SDS)

We will bring together evidence of what is working well in joint planning, service design and resourcing and identify the barriers to further progress in order to influence policy and practice, and target improvement support.

Activity	Lead Responsibility	Contribution	Support or resource needed	Timescale	Links to other Workstrands
<b>1. Evidence Good Practice in Joint planning, design and resourcing</b>					
a. Undertake an internal review of all SDS CPP representatives to understand areas of innovative planning or areas of emerging practice (baseline and potential areas for test of change)	SDS			Aug 19	1.2; 3.2
b. Engage with CP managers to understand areas of innovative planning or areas of emerging practice to provide baseline and identify potential areas for test of change. Seek agreement from CPP areas identified to engage further to explore what characteristics or areas of planning are classified as 'innovative' and the outcomes and impact that this has delivered (cost savings, efficiencies in resource utilisation, increased service provision, improved perceptions of planning approaches, improved outcomes)	SDS			Aug 19 for baseline	1.4; 6.4
c. Desktop review of existing research/evidence around areas of effective practice in joint planning. (baseline)	SDS			Aug 19	
<b>2. Improvement Support</b>					
Seek agreement, where areas have identified emerging changes to planning, to support/challenge and monitor the progress of this work.	SDS			TBC (dependant on stage CPP is at)	6.2
<b>3. Sharing Innovative Practice</b>					
a. Develop case studies (paper/video/online) where innovative approaches have demonstrable impact, including emerging practice delivering short term outcomes	SDS		Design/marketing	Ongoing as areas identified	6.2; 6.3
b. Gather evidence on the challenges and the range of ways in which these have been overcome	SDS				
c. Develop a group of characteristics/enablers that create the right conditions for joint planning (Ideal world scenario)	SDS				
d. Gather evidence on effective approaches to planning (general planning not CPP) and identify the aspects that are relevant (How can the approach to corporate or organisational planning (jointly) be deployed with CPP's)	SDS				



## 5. Availability and use of high-quality local data and insights to support decision making (Phil Couser NSS/Gerry McLaughlin HS)

We will improve access to, and understanding of, data by exploring opportunities to increase the local data available in open formats and fill the gaps in the data currently available to measure outcomes and build an evidence base at local level. We will also support CPPs to make better use of data and to develop meaningful insights to support effective and informed decision making. We will support CPPs to improve their approach to the sharing of data, intelligence and insights intelligence at a local level, and work with stakeholders to address challenges to data sharing.

Activity	Lead Responsibility	Contribution	Support or resource needed	Timescale	Links to other Workstrands
<b>1. Leadership &amp; Brokerage</b> a. <b>Data Delivery Group</b> – provide influence to improve the information governance environment and access to pan public sector data. b. <b>Public Health Reform</b> – provide influence to strengthen the data and analytical support available from both Public Health Scotland and the local public health system (both direct support, and also supporting capacity building amongst partners) c. <b>Child Poverty National Partners group</b> – Influence and contribute to the national group to help advise and support local partners in the delivery of their duties, and data sub group to explore a pilot Needs Assessment d. <b>Local Brokerage</b> – as required, members of the CPIB will be asked to support engagement in the tests of change outlined below.	NSS/SG			Ongoing	1.3
	NSS/HS			Ongoing April 2020	1.3
	NSS/HS/IS			Ongoing	1.3
	CPIB members as required			Ongoing	
<b>2. Improvement Support</b> Within the context of Public Health Reform LIST will continue to develop its data and analytical improvement support to partner organizations in CPPs; work in 2019/20 will focus on Tayside Partnership; East Ayrshire Council; Police Scotland; and East Renfrewshire Council.	NSS				6.2
<b>3. Evidencing what is working well</b> a. <b>Child Poverty National Partners group</b> – take learning from Inverclyde pilot, apply to further requests for support from LA/NHS Boars, and share with CPPs and used to influence future work plans. b. <b>Improvement Support</b> - learning from all the above listed Improvement Support will be shared via the CPIS website. c. <b>Organisational issues</b> – multi-agency collaboration can accentuate a number of common challenges. Work will be undertaken to share experience and solutions gained from tests of change to such common challenge, including <b>Information Governance &amp; Communication</b>	NSS				6.3
	NSS				6.3
	NSS				6.3



## 6. Supporting innovation, improvement and sharing best practice (Sarah Gadsden, IS)

We will bring together national insights, innovation and improvement support to ensure capacity and resources are targeted to where they are most needed. We will bring together and share evidence of innovation, improvement and best practice to influence policy, practice and reform of public services at local and national levels.

Activity	Lead Responsibility	Contribution	Support or resource needed	Timescale	Links to other Workstrands
<p><b>1. Sharing Best Practice via the Community Planning Managers Network</b></p> <p>We will work with the Community Planning Managers Network to explore how the CPIB can support and add value to the Network. This will include supporting Network meetings and the ongoing development of the Network, promoting the sharing of best practice and national policy developments and working with the Network to share evidence and test findings emerging from CPIB work-strands. We will work with CPIB partners to explore appropriate resourcing arrangements to support the network.</p>	IS	CP Managers CPIB Members	Existing resource provided by Scottish Government (for existing CP network)	Nov 19 for agreeing nature of CPIB support then ongoing	All
<p><b>2. Co-ordinated programme of Support</b></p> <p>We will develop a wider programme of support in collaboration with Community Planning Managers to address issues identified around leadership and culture building on the findings of the 2018 LOIP stocktake. This programme of support will evolve to reflect areas for improvement emerging from other CPIB workstreams.</p>	IS/HS	CP Managers CPIB Members		Dec 19	1.1; 2.3; 3.1; 4.3; 5.2
<p><b>3. Further development of the Community Planning in Scotland Website</b></p> <p>We will review and develop the Community Planning in Scotland website to share details of all resources and support available to CPPs, and to share good and innovative practice.</p>	IS/HS	CPIB Members Other national improvement agencies	IS/HS resources confirmed until March 2020 to fund PT website manager	Ongoing	1.1; 1.2; 1.4; 2.1; 2.4; 3.1; 3.2; 4.3; 5.3
<p><b>4. Evidencing Good Practice in relation to the Resourcing of Community Planning</b></p> <p>We will gather evidence in relation to the contribution statutory partners are currently making to support the administration of community planning (£/people) and explore the role CPIB board members could play in strengthening co-resourcing in this area.</p>	IS	CPIB Members		Nov 19	1.4; 4.1
<p><b>5. Helping people connect across the public service landscape</b></p> <p>We will identify opportunities to make connections across the public service landscape that will support community planning improvement. This will include identifying existing networks that community planning colleagues can tap into and promoting these through the Community Planning in Scotland website.</p>	CPIB Members	IS		Ongoing	1.3



**Management Committee****Date: 18<sup>th</sup> September 2019**

argyll and bute

**communityplanning**partnership

## **CPP Full Partnership Meetings**

### **1.0 Purpose**

This report is presented to the CPP Management Committee to seek approval to amend the current Terms of Reference with regards to the frequency of the CPP Full Partnership meeting.

### **2.0 Recommendations**

It is recommended that the CPP Management Committee:

- Amend the frequency of the CPP Full Partnership to be every 2 years

### **3.0 Background**

The CPP Full Partnership is currently an annual event with the purpose being to bring all partners together to review progress of the past year and set direction for the coming year.

### **4.0 Detail**

The CPP Full Partnership takes approximately 6 months to plan and prepare for with a multi-agency working group led by members of the Community Planning team.

There is a need for the Community Planning team to have more time to better support the strategic delivery plans of the Argyll and Bute Outcome Improvement Plan. It is proposed that by moving the Full Partnership to every two years, the strategic delivery plans will have more momentum, time to deliver on the actions, and the value of reporting on progress at the Full Partnership meeting will be improved.

### **5.0 Conclusions**

Amending the frequency of the meeting of the CPP Full Partnership will enable the Community Planning team to have more time to better support the strategic delivery plans of the Argyll and Bute Outcome Improvement Plan.

## 6.0 Implications

Strategic Implications	The CPP Full Partnership covers all outcomes  Note: If report does not relate to ABOIP outcomes please contact <a href="mailto:cppadmin@argyll-bute.gov.uk">cppadmin@argyll-bute.gov.uk</a> for advice.
Consultations, Previous considerations	N/A
Resources	The CPP Full Partnership uses partners from across the CPP to organise, plan and deliver the event
Prevention	N/A
Equalities	N/A

### **Rona Gold, Community Planning Manager**

For more information contact Samantha Somers, Community Planning Officer,  
01546 604464

### **References**

[CPP Welcome Pack](#) (incorporating Terms of Reference)

### **Appendices**

N/A

**Argyll and Bute Outcome 3 Priorities**

The focus of the Outcome 3: Maximising skills, education and training for all, in 2019/20 is:

- 1 Strengthen governance and strategic leadership of CLD Plan and deliver through a self-assessment process which will develop, manage and evaluate process against the CLD Plan. (lead: Martin Turnbull)
- 2 Pick up relevant actions from Volunteering Strategy where these create opportunities for all (All, lead for Volunteer Strategy: Kirsteen Murray)
- 3 Development and promotion of best practice and training in safeguarding approaches for communities and those delivering Community Learning and Development looking at: (Lead: Rona Gold)
  - 3.1 Opportunities to learn about and undergo safeguarding training.
  - 3.2 Skills required to support safeguarding training
- 4 Produce a training needs analysis (demand) linked across Argyll & Bute and co-ordination of response to this. (Lead: TSI)
- 5 Clarity and coordination of the Adult learning offer (supply) across Argyll & Bute. (Lead: TSI)

This page is intentionally left blank

**Management Committee**

**Date: 18<sup>th</sup> September 2019**



---

## **Children's Rights**

### **1.0 Purpose**

Community Planning Partnerships are required to publish a Children's Rights Report for 2017- 2020.

### **2.0 Recommendations**

The CPP is asked to consider and agree that:

1. The production of the Children's Rights Report be delegated to Outcome 4 Leads, Alex Taylor and Patricia Renfrew, and the Argyll and Bute Children's Strategic Group.
2. A draft report come to CPP Management Committee after March 2020, and before December 2020, for approval.
3. Partners consider the Child Rights and Wellbeing Impact Assessment (CRWIA) and its use within their organisation.

### **3.0 Background**

This year is the 30th anniversary of the United Nations Convention on the Rights of the Child (UNCRC) and The Scottish Government is committed to incorporating the UNCRC into Scots Law.

The UNCRC sets out the minimum standards for how children must be treated and other principles that should be met in relation to children. It has 54 different clauses called 'articles'. The articles are wide-ranging including health, education. Leisure and play, social security, child labour, children in care and juvenile justice.

The responsibility to educate and inform on the Rights sits with the Scottish Government. Community Planning Partnerships are required to publish a Children's Rights Report every three years and the first one in 2017- 2020.

## 4.0 Detail

### The Report

- Report must be published on website 'as soon as is reasonably practicable' after March 2020 (and before 25 December 2020)
- Report should consider what is working well for young people in the area, and where there are challenges.
- The report may highlight gaps and these should form an action plan for the next three years
- Creation of report should involve young people and be in a format that is accessible for young people, e.g. video format etc.

### The Child Rights and Wellbeing Impact Assessment (CRWIA)

- Any new policy should undertake a Children's Rights Impact assessment. This can be done in conjunction with other Equalities Impact Assessments.
- The Child Rights and Wellbeing Impact Assessment (CRWIA) is used to identify, research, analyse and record the impact of a proposed law or policy on children's human rights and wellbeing. It should be used on all new legislation and policy. It was developed for use by Scottish Government but can also be used by external organisations. There are tools online to use for this, and more information: <https://www.gov.scot/policies/human-rights/childrens-rights/>

## 5.0 Conclusions

The CPP must consider its responsibility to produce a report on Children's Rights, and be aware of the use of Children's Rights Impact Assessments for any policy developments.

## 6.0 Implications

Strategic Implications	Outcome 4: Children and Young People, and further relevance across all outcomes areas where these impact on children.
Consultations, Previous considerations	N/A
Resources	Requires partnership working and resource to create a report.
Prevention	N/A

Equalities	The reach of the UNCRC is far wider than Equalities legislation although some categories of individuals may be covered by both.
------------	---

**Rona Gold, Community Planning Manager**

**References**

<https://www.gov.scot/policies/human-rights/childrens-rights/>

**Appendices**

N/A

This page is intentionally left blank

**Management Committee**

**Date: 18<sup>th</sup> September 2019**



---

## **Strategic Police Priorities for Scotland: consultation**

### **1.0 Purpose**

A consultation seeking views on a new set of priorities is open until 4 October 2019.

### **2.0 Recommendations**

A draft response to the proposed priorities is contained in Appendix A for consideration and comment.

### **3.0 Background**

The Strategic Police Priorities (“priorities”) set the high level strategic direction for the policing of Scotland and the carrying out of the Scottish Police Authority’s (SPA) functions. This includes Police Scotland, and the SPA’s Forensic Service, Independent Custody Visiting and Corporate functions.

The priorities are set by Scottish Ministers. The current priorities were set in 2016, and a commitment to review these was set out in the Scottish Government’s Programme for Government in 2018/19.

The priorities do not direct day to day operations. However, both the Strategic and Annual Police Plans must have regard to the strategic police priorities, ensuring there is no inconsistency. The priorities are purposefully strategic and concise to enable the SPA and Police Scotland to further define the outcomes, objectives and actions which flow from this high-level direction.

### **4.0 Detail**

The current priorities, set in October 2016:

- Localism
- Inclusion
- Prevention
- Response
- Collaborative Working
- Accountability
- Adaptability

The proposed revised priorities are:

- **Crime and Security** – prioritises prevention, investigation, equality and human rights to support positive criminal justice outcomes, respond to current and emerging threats and maintain public order.
- **Confidence** – continues to inspire public trust by being ethical, open and transparent, evidencing performance against outcomes, and building on a positive reputation at a local, national and international level.
- **Partnerships** – works proactively with partners to maintain safe communities and support improved outcomes for individuals, increasing resilience and addressing vulnerability.
- **Sustainability** – adapts to present and plans for future social and economic circumstances, considering the environmental impact of policing and its operations.
- **People** – values, supports, engages and empowers a diverse workforce to lead and deliver high quality services.
- **Evidence** – uses evidence to develop services and addresses current and emerging demands, ensuring that the right capacity and skills are in place to deliver high performing and innovative services.

The draft SPPs set out above will be in place for a 6 year period. This is a shift away from the 3 year cycle for setting the priorities.

Equality issues have informed, and feature within, the 6 priority areas. Detail of this is in Appendix B.

## 5.0 Conclusions

Views of Management Committee members on the proposed strategic priorities will inform an Argyll and Bute Community Planning Partnership view which the Chair will

send before the 4 October deadline. Partners are also able to respond directly to the consultation.

## 6.0 Implications

Strategic Implications	The priorities are strategic to enable the SPA and Police Scotland to further define the outcomes, objectives and actions
Consultations, Previous considerations	N/A
Resources	N/A
Prevention	N/A
Equalities	Proposals have considered equalities

**Rona Gold, Community Planning Manager**

## References

Access the consultation directly: <https://www.gov.scot/publications/strategic-police-priorities-scotland-consultation/pages/5/>

## Appendices

Appendix A: Draft response

Appendix B: Partial Equalities Impact Assessment

## Appendix A: Draft response

### Consultation questions

1. To what extent do the revised Strategic Police Priorities meet your expectations for what the Scottish Police Authority and the Police Service should focus on in the future:

- a. Fully
- b. Partially**
- c. Not at all

Please provide reasons for your response.

Suggest a priority called **community wellbeing** to better reflect the prevention work to achieve better outcomes for communities and individuals, working with partners to deliver better services and outcomes for vulnerable people and those in distress.

2. Do the revised Strategic Police Priorities reflect your needs:

- a. Fully
- b. Partially**
- c. Not at all

Please provide reasons for your response.

**See response to question 1**

3. Do the revised Strategic Police Priorities reflect the needs of your community:

- a. Fully
- b. Partially**
- c. Not at all

Please provide reasons for your response.

4. Do you agree that the revised Strategic Police Priorities should be in place for a period of 6 years? Please provide reasons for your response.

**Yes. Gives longer time for embedding of priorities through local policing plans and for measurement of impact**

5. How do you think the progress towards delivering the Strategic Police Priorities should be measured?

**Bi-annual public reporting**

6. Do you have any comments to make on our partial equalities impact assessment?

**No**

## Appendix B: Partial Equalities Impact Assessment

The full assessment can be found at:

<https://www.gov.scot/binaries/content/documents/govscot/publications/consultation-paper/2019/07/strategic-police-priorities-scotland-consultation/documents/strategic-police-priorities-scotland-consultation-partial-equality-impact-assessment-childrens-rights-wellbeing-impact-assessment/strategic-police-priorities-scotland-consultation-partial-equality-impact-assessment-childrens-rights-wellbeing-impact-assessment/govscot%3Adocument/strategic-police-priorities-scotland-consultation-partial-equality-impact-assessment-childrens-rights-wellbeing-impact-assessment.pdf>

This is the summary of main points:

- The 'Crime and Security' priority, makes specific reference to prioritising equality and human rights in supporting criminal justice outcomes. This connects with ensuring the police service is informed through 'Evidence', including evidence which takes account of the protected characteristics.
- The 'Confidence' priority aims to ensure that public trust in the police is maintained and improved, and work in this area should consider varying attitudes to policing across different equality groups.
- On equality considerations relating to police officers and staff, the 'People' priority highlights the importance of engaging and empowering a diverse workforce.
- The priority on 'Partnerships' notes that the policing system should work proactively with partners, helping to support our diverse communities, and 'Sustainability' will help to ensure that the police service is responsive to changing social and economic circumstances.
- As they are set at a strategic level, the Strategic Police Priorities do not reference operational activity to help advance equalities. We would expect these issues to be considered in greater detail through the strategic planning processes which sit underneath the SPPs, including the SPA and Police Scotland carrying out their own equality duties.

This page is intentionally left blank